

# Martin Educational Services, LLC

1345 Chandler Road, Lawrenceville, GA 30045

404-217-8118

martinedservices@gmail.com

## Application for Admission and Course Registration

Date of Application \_\_\_\_\_

Name of Student \_\_\_\_\_

Home Phone: \_\_\_\_\_

Parents' Names: \_\_\_\_\_

Parents' cells: father \_\_\_\_\_ mother \_\_\_\_\_

Emergency Phone: Name/relationship \_\_\_\_\_

Phone: \_\_\_\_\_

Complete Address: \_\_\_\_\_

\_\_\_\_\_

E-mail address: \_\_\_\_\_

Student e-mail: \_\_\_\_\_

Student's Age: \_\_\_\_\_ D. O. B. \_\_\_\_\_

I am registering my child for the following course/s:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approximate current grade level: \_\_\_\_\_

How long has this child been home schooled? \_\_\_\_\_

Has student been enrolled in a traditional school setting? \_\_\_\_\_ If yes, please give name of school student last attended: \_\_\_\_\_

Does your child have or has he/she had a discipline problem in school? Yes No

If yes, please explain:

Has your child ever been dismissed or suspended from any school? Yes No

If yes, explain:

Please indicate any special physical, emotional, family or allergic factors that would have a bearing on your child's performance.



**In making this application, I agree to the following:**

- 1. Attending classes at Martin Educational Services is a privilege, not a right. If at any time the students’ conduct or cooperation is considered unacceptable by the Director or the faculty, that student will be withdrawn from the program. I will be kept informed of possible behavior issues. I will abide by the decision of the faculty regarding suspension or dismissal.
- 2. If I voluntarily withdraw from classes or if my child is dismissed from the program due to behavior issues, I understand that there will be no refund of registration fee, supply fee, or tuition after the first week of classes.
- 3. I am responsible for fees due for services rendered.
- 4. I support the faculty’s efforts to train my child from a Biblical standpoint, and I am in agreement with the spiritual goals and objectives of the program.
- 5. I will ensure that my child’s attire is consistent with the program’s dress code.
- 6. I will encourage my child and his/her siblings to obey house rules.
- 7. My child has been clearly informed of the Honor Code and understands it.

★ Please return this completed application form and non-refundable \$30.00 application fee to:

Ruth Martin, 1345 Chandler Road, Lawrenceville, GA 30045

**FINANCIAL PAYMENT PLAN**

“A workman is worthy of his hire.” 1 Timothy 5:18

Martin Educational Services, LLC will provide a scholarly educational experience for your student. We, in return, ask to be compensated for our hard work and diligence to your student’s education. We do not ask you to sign a contract, but ask that you be aware of your commitments, plan accordingly, and be faithful to fulfill what you’ve promised.

In order that we know better how to plan, we ask that you let us know your intentions for payment:

**ALL students** are required to pay \$30 for application fee and a \$20.00 supply fee. In addition to these non-refundable fees, I agree to pay:

- weekly (\$20/week)
- ½ payment up front; ½ payment mid-semester (\$150 per payment for 15 week courses; \$120 per payment for 12 week courses)
- total for semester (\$240/\$300)

Student: \_\_\_\_\_

Parent/Guardian Signature

Date

**DRIVER RELEASE AGREEMENT**

I/We hereby release \_\_\_\_\_ (child's name) to drive to and from the Martin resident at 1345 Chandler Road, Lawrenceville, GA 30045, or any other location where Martin Educational Services are provided.

Parent/Guardian Name (Please print):

\_\_\_\_\_

Parent/Guardian Signature

Date

\_\_\_\_\_

**Honor Code**

One of the most important qualities expected of each student participating in classes at Martin Educational Services is his/her honor. This is a quality that will follow you into adulthood. "A good name is more to be desired than great wealth, and to be respected is better than silver and gold" (Proverbs 22:1). The writer to the Hebrews states, "...we are sure that we have a good conscience, desiring to conduct ourselves honorably in all things" (Hebrews 13:18). In order to have an environment of academic vibrancy, we must make it a priority of "desiring to conduct ourselves honorably in all things." These "things" include the following areas:

1. A student's relationship to God demands reverence for God and respect to those He has placed in authority (Exodus 20:7; Romans 13:1-7; I Peter 2:17).
2. A student's word is true at all times (Proverbs 12:17; Ephesians 4:25).
3. A student's treatment of property includes respect for others' property and forbids stealing the property (tangible or intangible) of another individual or institution (Exodus 20:15; Ephesians 4:28).
4. A student's treatment of another student holds the expectation of respect for others (Matthew 7:12; Romans 13:10).

Your signature indicates that you have read and are familiar with the principles of the Honor Code. You are expected to abide by these principles.

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_